



## **Harvest Christian School**

### **Plan for Covid-19 Prevention and Deterrence**

The following HCS Plan for Covid-19 Prevention and Deterrence has been provided as a source of information and guidance for what will take place on our school campus. We have the utmost faith in our staff, families, and students to implement all that is listed in this document. This will enable us to work together to keep each other safe and healthy and our campus open for students.

This information has been obtained in part from various sources including the Center for Disease and Control (CDC), the California Department of Public Health (CDPH), and the Riverside County Department of Public Health.

\*\*\*Keep in mind, this information is subject to change as we receive more information from any or all of the above organizations.

#### **• Communication**

- The HCS Administrative Staff will maintain open and frequent communication with staff, parents, and students throughout this life-changing, worldwide event.
- We will share information as quickly as possible based on situations that are fluid. This includes information we receive from state and local health officials, along with the Harvest Administrative Pastors.
- At the same time, we will maintain the privacy and confidentiality of anyone that shows symptoms or is diagnosed with Covid-19.

#### **• Educating Staff, Parents, and Students**

- Staff, parents, and students will be trained in prevention and deterrence of Covid-19, including temperature checks and health screenings.
- Staff and students will be trained in proper hygiene techniques.
- Staff and families will be trained on procedures to follow when staff or students are showing symptoms or diagnosed with Covid-19.
- Staff and students will be trained on the mandates of maintaining a social distance of 6 feet apart when practicable.

- **Kindness, Understanding, and Respect to Others Concerns**
  - Staff, parents, and students will be trained on the great importance of showing kindness, understanding, and respect towards others that have concerns about Covid-19. (“A new command I give you: Love one another. As I have loved you, so you must love one another.” John 13:34)
  - Any unkind, hurtful, or disrespectful comments towards others about Covid-19 will not be tolerated and will be handled quickly. (“Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests but each of you to the interests of the others.” Phil. 2:3-4)
  - It is imperative that God’s love be shown to others who have concerns, or those that show symptoms, or diagnosed with Covid-19. (“Be devoted to one another in love. Honor one another above yourselves.” Rom. 12:10)
  
- **Student Pick-Up and Drop-Off**
  - Student pick-up and drop-off will take place outside on the upper campus.
  - Students will be seated with the teacher at morning drop-off from parents, and when waiting for parents to pick-up.
  
- **Daily Monitoring of Symptoms and Other Safety Protocols**
  - Staff meetings, devotions, and other trainings will be conducted with physical distancing as practicable or completed virtually.
  - Temperature checks and health screening questions for staff will occur daily.
  - Staff will use their provided health insurance for testing or be directed to free Riverside County Health Department screening. This will occur at an interval of 30—60 days max.
  - Temperature checks of all students will take place at the beginning of each school day.
  - Staff will be immediately isolated and sent home if experiencing a temperature of 100.4 degrees or higher or displaying multiple symptoms.
    - Covid-19 Testing will be required.
    - Staff may not return to school until 24 hours without a fever not using fever reducing medicines.
    - If multiple symptoms are present, staff must remain off campus a minimum of 14 days after symptoms appeared.
    - Classroom will remain open.
    - If Covid-19 Testing is negative, staff may return to campus after symptoms subside.

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- **Definition of Cohort:**
  - Grade-level students will be considered a cohort and remain together in the same area at recess, lunch, and daycare to enable proper distancing.
  - The classroom teachers will stay with the cohort.
  - Grade-level cohorts will not ever be allowed to mix with other grade-level cohorts.
  
- **Hand Sanitizer – Hand Washing – Water Bottles**
  - All staff and students will be required to use hand sanitizer as they enter classrooms at the beginning of the school day, going to recess, going to lunch, and after lunch.
  - Hand washing with soap is also expected before a student exits the restroom.
  - Free standing sanitizer stations will be located at the entrances to building and expected to be used by all adults who enter.
  - Water bottles (with names written on them) are strongly encouraged to be used. Drinking fountains are operational but discouraged to be used.
  
- **Shared Classroom Items**
  - Student belongings will be separated from each other.
  - During classes that all students attend (Computers, PE, Research Lab, Library), equipment and materials will be disinfected after every use.
  
- **Distancing and Cohorts**
  - Grade-level students in one classroom will be considered a cohort and remain together in the same area for classroom, recess, and lunch to enable proper distancing.

- As much as practicable, 6 feet distancing guidelines will be followed in classrooms, hallways, lines, play areas, restrooms, and office spaces. When 6 feet is not practicable, students will be kept apart as far as possible.
  - Grade-level students will remain together in the same area for recess and lunch to help with distancing.
  - When in the classroom, students will be spaced apart as much as practicable, depending on the room size.
  - Classroom desks will face the same direction in the classroom.
  - Lunch: The entire Fellowship Hall will be utilized to provide increased seating and distancing.
  - Recess and PE: Students will strive to maintain at least a 3 foot distance between each other.
  - Class parties will take place as a grade-level in a large room or outside area.
- **Facemasks and Face Shields**
    - Facemasks/face shields are strongly recommended for Jr. K-2<sup>nd</sup> grade students.
    - Facemasks are required for students in 3<sup>rd</sup>—6<sup>th</sup> grade.
    - The face covering will be removed at recess, eating snacks, lunch, naptime, and when outdoors.
    - The face covering will be removed during PE, however students will strive to maintain at least a 3 foot distance between each other.
    - Allowances will be made for students who cannot wear a facemask to wear a face shield, due to medical reasons. Please provide a note from the parent to the teacher and School Office.
    - Students refusing to wear a facemask as required will be removed from other students and parents contacted for pick-up
    - The school will provide a facemask if a student forgets to bring one or it needs to be replaced during the day.
    - Staff are required to wear a facemask.
    - In limited situations, a face shield may be worn instead of a facemask for pedagogical (teaching, tutoring) or developmental reasons, (i.e. communicating or assisting young children or those with special needs). This can take place while in the classroom as long as the wearer maintains physical distance from others. Once leaving the classroom, staff must return to wearing a face covering
    - Plexiglas barriers will be installed in the School Office and on teacher's desks.
    - School staff handling or serving snacks or food must wear gloves in addition to face coverings.

- **Cleaning and Disinfecting and Ventilation**
  - Classrooms and office furniture will be cleaned and disinfected each day.
  - Frequently touched surfaces including restroom fixtures, handrails, door handles and lunch tables will be cleaned and disinfected throughout the day.
  - Playground and PE equipment will be disinfected after each grade-level use.
  - For extra ventilation purposes, it is best practice to open your windows and classroom door, leaving your fan/air on.
  
- **Chapel, Sports, Band/Theater, and After-School Activities**
  - Monday morning chapels will take place with extra physical distance between grade-levels.
  - Band/Theater classes will take place with extra physical distance between students.
  - Sports and after-school activities will take place with extra physical distance between students.
  
- **Parents and Adults on Campus**
  - Parents and adults will be extremely limited inside of school buildings.
  - When signing in, all parents and adults will be required to be health screened for symptoms and temperature checked before being allowed to enter school buildings.
  - Parents and adults will be required to wear a facemask anytime they enter a building. When outside, masks are not required on the upper campus unless you cannot maintain a distance of 6 feet from others.
  - Physical distancing of 6 feet between parents/adults and staff/students should strive to be maintained at all times.
  - Parents and adults will be immediately isolated and sent home if experiencing a temperature of 100.4 degrees or higher or displaying multiple symptoms.
    - Covid-19 Testing will be required.
    - Parents and adults may not return to school until 24 hours without a fever not using fever reducing medicines.
    - If multiple symptoms are present, parents and adults must remain off campus a minimum of 14 days after symptoms appeared. If Covid-19 Testing is negative, parents and adults may return to campus after symptoms subside.
  
- **Protocol If a Staff Member or Student is Diagnosed with Covid-19**
  - Local health officials will be contacted.
  - Identify and notify those who came in contact with person diagnosed.

- Staff or Students who have been in close contact with a person who has a confirmed diagnosis of Covid-19 will be sent home and quarantined for 14 days from last exposure. Covid-19 Testing will be required.
  - Areas suspected of being infected will be closed off and disinfected before being reused.
  - Classroom and/or grade-level communication will be made.
  - Any classroom, grade level, or school closures and community notification will be determined by local health officials in coordination with the Harvest Administrative Pastors.
  - If a classroom, grade-level, or the entire school is temporarily closed for a 14 day quarantine period, our Online Distance Learning Plan will be utilized to continue to educate and disciple our students.
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- **Guidance on School Closure**
    - Individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for Covid-19, and following consultation with the Local Health Officer.
    - Individual school closure may be appropriate when there are multiple cases in multiple classrooms at a school or when at least 5 percent of the total number of staff and students are cases within a 14-day period, depending on the size and physical layout of the school.
    - If a school is closed for in-person learning when may it reopen?
      - After 14 days.
      - Cleaning and disinfecting has occurred.
      - Public Health Department has investigated and cleared the school.